#### General terms and conditions RGOc

The general terms and conditions of the Social Psychiatric Epidemiological Research Foundation / the Rob Giel Research Center (RGOc) / RGOc Academy (hereinafter referred to as "RGOc") are no exception to common general terms and conditions. In case of a complaint or conflict, the RGOc will always act on the basis of sustainability and reciprocity.

#### **Terms and Conditions**

The general terms and conditions apply to every offer, quotation and agreement between the Social Psychiatric Epidemiological Research Foundation / the RGOc Academy / the RGOc, hereinafter referred to as: 'RGOc', and a participant / client, hereinafter referred to as: 'participant', on which the RGOc has declared these terms and conditions applicable, insofar as the parties have not deviated from these terms and conditions explicitly and in writing.

Hereafter, education, courses, training, refresher courses, study days, symposia and congresses, master classes and workshops, customization and in-company assignments are indicated by the term "educational activities".

## Realization of the agreement

- The participant registers for one of the educational activities via an online registration or registration form.
- By sending the online registration form, the participant declares to know and to accept the participation conditions of the RGOc.
- By registering, the participant enters into a payment obligation.
- Reservation by phone is not possible.
- After receiving the registration form, the RGOc will send a confirmation.
- The participant also receives an invoice by name, which must be paid before the start of the educational activity
- One or a few days before the start of the educational activity, or as much earlier as necessary, the participant receives a reminder and further information for the first meeting.

## **Customization and in-company assignments**

All quotations and offers from the RGOc for customization and in-company assignments are without obligation, unless a term for acceptance is stated in the quotation. If no acceptance period has been set, no rights can be derived in any way from the quotation or offer if the service to which the quotation or offer relates is no longer available in the meantime. The RGOc cannot be held to its quotations or offers if the participant can reasonably understand that the quotations or offers, or any part thereof, contains an obvious mistake or clerical error.

If the acceptance deviates (whether or not on minor points) from the quotation or the offer included, the RGOc is not bound by it. The agreement will then not be concluded in accordance with this deviating acceptance, unless the RGOc indicates otherwise. A composite quotation does not oblige the RGOc to perform part of the assignment against a corresponding part of the stated price. Offers or quotations do not automatically apply to future orders.

# $Suspension, dissolution, cancellation \ and \ early \ termination \ of \ the \ agreement$

*By the RGOc*:

The RGOc is authorized to suspend the fulfillment of the obligations or to dissolve the agreement if:

- in the opinion of the RGOc, there are insufficient registrations for an educational activity;
- the participant does not, not fully or not timely fulfill the obligations under the agreement;
- circumstances that have become known to the RGOc after the conclusion of the agreement give good ground to fear that the participant will not fulfill his obligations;

- the participant was requested at the conclusion of the agreement to provide security for the fulfillment of his obligations under the agreement and this security is not provided or is insufficient:
- if, due to the delay on the part of the participant, the RGOc can no longer be expected to fulfill the agreement under the originally agreed conditions.
- If an educational activity cannot take place due to insufficient registration or force majeure, the participation costs are canceled

#### By the participant:

Legal reflection period

During fourteen working days after the conclusion of the agreement, the participant has the right to dissolve the agreement without giving any reason, unless the service has already started before the expiry of the period with the consent of the participant.

- Cancellations can only be made in writing or by e-mail.
- The cancellation date is the date of the postmark or date of sending e-mail.
- If you cancel up to four weeks before the date of the first meeting, an administration fee (€ 50) will be charged.
- In case of cancellation between four and two weeks before the date of the first meeting, 50% of the participation costs will be charged.
- In case of cancellation less than two weeks before the meeting, the participant is obliged to pay 100% of the to pay a registration fee. The reason for cancellation is irrelevant in all cases. The cancellation date is the date on which the written cancellation was sent.
- In case of cancellation during the educational activity, the full participation costs remain due, except in special circumstances at the discretion of the RGOc.
- The participant can instead of himself / herself in consultation with the educational activity
  participate, provided that the replacement is communicated to the RGOc before the start date of
  the activity and the replacement participant meets the conditions for admission if they are
  required to participate. No extra costs are associated with replacement, in addition to the
  participation costs of the replaced participant.
- After cancellation, the participation costs paid or the cancellation costs to be paid will not be deducted from the costs for (possible) participation in the educational activity in subsequent performances. Full payment of the applicable participation fees applies for this.
- In case of insufficient registrations or if the educational activity cannot take place due to force majeure, the participation costs will lapse.
- Participants who fail to pay the participation costs, will owe both the judicial and extrajudicial collection costs in addition to the participation costs.

## Amendments

The RGOc reserves the right to make substantive changes to the program. In the event of changes (for example in the case of illness or cancellation of the speaker), the RGOc will do everything in its power to guarantee the quality of the program.

#### Payment and collection costs

The costs for a course or conference are billed in advance. After registration, the invoice will be sent via the online registration form to the email address provided by the participant. The invoice can be paid online immediately upon registration and later by bank. In the latter case, unless otherwise agreed, the invoice must be paid within 30 days after registration.

If any of the conditions stipulated or agreed separately in this condition are exceeded payment term, the participant is immediately in default by operation of law without further notice of default. In that case, the RGOc is authorized to proceed with collection. In that case, the participant can be charged collection costs on the amount due. In addition to these collection costs, the participant will owe administration costs in the event of late payment. These amount to  $\[mathbb{c}\]$  25 per invoice.

If the participant does not fulfill the payment obligation on time, the RGOc reserves the right to exclude the participant from participating in the course or conference activity. The participant remains liable at all times for compliance with his payment obligation.

### **Complaints**

If a participant has a complaint about the content or organization of a meeting, he or she can send it in writing or by e-mail to the RGOc. Any complaints are handled according to the complaints procedure of the RGOc.

## Copyright

The copyright on the publications and course material published by the RGOc rests with the RGOc, unless another copyright holder has been indicated for the work itself. Without the express written permission of the RGOc, no data from parts and / or excerpts or any material will be published or multiplied in any way by the participant.

#### **Property**

The course material distributed during the course is the property of the participant after the educational activity, unless stated otherwise on the course material itself.

## Disclaimer

Although all congresses, workshops, master classes and presentations are composed with care, neither the speakers or the teachers nor the RGOc accept any liability for damage caused by any inaccuracies or imperfections in the content of the congresses, workshops, master classes and presentations.

## **Privacy**

See our privacy statement.